



FORWARD PLAN

30 March 2026 - 30 March 2027

Produced By:

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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

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FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: SEND capital projects to support inclusion in mainstream schools

Description:

Purpose of Report:

The purpose of the report is to approve the allocation of the 2025/26 DfE SEND capital funding to projects to support inclusion in mainstream. York received a grant of £1.7 million as part of the national allocation of £738 million to deliver new places and improve provision for 2026/27. Schools could apply for funding to support small-scale capital projects that improve accessibility and inclusion for SEND pupils. Examples include:

? Minor modifications to classrooms, therapy rooms, or other learning spaces with a SEND-specific focus (creation of sensory rooms, SEN bases).

? Long-term use of specialised equipment such as assistive technology (e.g. hoists) or adapted furniture.

? Accessibility improvements e.g., ramps, automatic doors, or handrails.

? Enhancements to outdoor learning areas, including sensory paths, sensory panels.

? Lighting upgrades for pupils with visual impairments or sensory sensitivities.

? Soundproofing to reduce noise levels and support sensory regulation.

The Executive Member will be asked to:

Approve the allocation of grant funding to schools that have submitted successful expressions of interest to support the capital projects described in the report

Update: Item incorrectly moved and returned to original scheduled session.

Wards Affected: Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Haxby and Wigginton Ward; Heworth Ward; Hull Road Ward; Huntington and New Earswick Ward; Rawcliffe and Clifton Without; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education
Corporate Director of Children and Education

Lead Director:

Contact Details:

Maxine Squire, Assistant Director of Education
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

All schools and academies were provided with an opportunity to submit expressions of interest to access SEND capital funding to support projects to improve inclusion in mainstream. The EOIs have been through careful scrutiny by the SEND team and the School capital projects team to ensure that they meet the conditions of grant and a shortlist of successful projects has been identified.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/26

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Formal Enforcement Action (January to December 2025), new single use vape and renters rights enforcement provisions

Description: Purpose of Report:

1. In accordance with the City of York Council Enforcement Policy, the purpose of this report is to enable the Executive Members to review the formal enforcement action undertaken by:-
 - Public Protection (Environmental Health, Trading Standards and Licensing teams).
 - National Trading Standards Regional Investigation and eCrime teams
 - Healthy and Sustainable Homes Service
2. The report also asks the Executive Member to consider approving new 'fixed monetary penalty notices' and other 'compliance notice' provisions as 'formal enforcement action' to help tackle the sale of illegal single use vapes and protect renters rights.

The Executive Member will be asked to note the enforcement action undertaken by Public Protection, the National Trading Standards teams, and the Healthy and Sustainable Homes Service. Approve the use of fixed monetary penalty notices and the other enforcement provisions in relation to single use vapes. Approve the use of fixed penalty notices and the other enforcement provisions in relation to the Renters' Rights Act 2025, Protection from Eviction Act 1977, Housing Act 1988, Housing Act 2004, Housing and Planning Act 2016, The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020, and The Electrical Safety Standards in the Private Rented Sector (England) (Amendment) (Extension to the Social Rented Sector) Regulations 2025, in line with the new Housing Civil Penalties for offences on or after 1 May 2027.

Background information

City of York Council Enforcement Policy

<https://www.york.gov.uk/business-licences/enforcement-policies-1>

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Emergency,
Executive Member for Housing, Planning and Safer Communities

Lead Director:

Director of Transport, Environment and Planning

Contact Details:

Anthony Dean, Principal Environmental Protection Officer, Matthew Boxall, Head of Public Protection

anthony.dean@york.gov.uk, matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Vapes – CYC consultation between 9 September 2025 and 9 October 2025.

Consultees:
General public, vapes retailers also visited by officers and encouraged to participate.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/26

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Carers Strategy 2026-2032

Description: This strategy is for all unpaid carers who live in York (or are caring for someone who lives here) and those whose caring role has recently ended. It is also for the people they care for, their families and friends, and the people and organisations that support them.

Purpose of Report: This Carers Strategy sets out our shared commitment to improving outcomes for unpaid carers in York. It has been developed with carers and with partners across health, care, education and the voluntary and community sector, reflecting a collective approach to supporting carers.

The strategy is shaped by carers' lived experience, local evidence, and partnership working. It sets out four focus areas where we will concentrate our efforts, alongside clear governance and accountability arrangements to ensure progress is monitored and learning is acted upon

Focus Area 1: Improve support for carers

Focus Area 2: Improve how we identify and recognise carers

Focus Area 3: Improve the health, wellbeing and quality of life of carers

Focus Area 4: Improve joint working

Members are asked to agree the Strategy and the governance arrangements.

Wards Affected: All Wards

Report Writer: Harriet Smith

Deadline for Report: 31/03/26

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Corporate Director of Adult Services and Integration

Contact Details: Harriet Smith, Integration and Commissioning Lead

Harriet.Smith@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Consultation process:
York Unpaid Carers Consultation Report 2025
York Carers Action Group
Yorks Carers Strategy Group

Consultees:

Local carers needs consultation exercise in Partnership with local and regional stakeholders including York Carers Centre, Health services, Adult Social Care, Healthwatch and Carers within the City. Co-ordination and input from the York Carers Action Group and the York Carers Strategy Group.

Consultees:

Background Documents: 2025 York Unpaid Carers Consultation Report
Carers Strategy 2026-2032

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/26

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Plan-making activity and timetable

Description: To update on the timetable for plan-making activity for York, including Supplementary Planning Documents, Neighbourhood Plans and a review of the Local Plan. The Executive will be asked to decide on the programme of plan-making activity.

Background documents
April 2025 Executive (item 96) Local Development Scheme
September 2024 Executive (item 36) Prioritisation of Supplementary Planning Documents

Wards Affected: All Wards

Report Writer: Alison Cooke

Deadline for Report: 27/03/26

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of City Development

Contact Details: Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Internal consultation with relevant technical officers and Corporate Management Team to inform the timetable and resourcing expectations.

Consultees:

Background Documents: Plan-making activity and timetable

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/26

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Ward Funding Allocations

Description: This report presents changes around calculating and administering ward funding. This is in light of recent updates to deprivation data providing an opportunity to review the way the allocations are calculated.

The Executive will be asked to approve a revised formula for ward funding and any other associated changes.

Previous Executive reports and decisions :

Executive 14th September 2023 (paras 30 and 31)
<https://democracy.york.gov.uk/documents/s169720/Q1%2023-24%20Finance%20and%20Performance%20Monitor%20report.pdf>

Wards Affected: All Wards

Report Writer: Pauline Stuchfield **Deadline for Report:** 31/03/26
Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion, Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Housing and Communities
Contact: Pauline Stuchfield, Director of Housing and Community Services

Details: pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Engagement will take place with People Scrutiny Committee

Consultees:

Background Documents: Ward Funding Allocations

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/04/26

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Housing Delivery Programme Delivery Strategy

Description: This report presents a new procurement strategy for the Housing Delivery Programme as a cohesive approach to ensuring delivery of affordable housing across a range of schemes. This will seek approval to commence procurement of a Strategic Delivery Partner, as well as establishing a multidisciplinary team to support the delivery of the programme.

The report will also update on the disposal to support the programme.

The Executive will be asked to approve the strategic approach to delivery of 100% affordable schemes on council land. Approve any other associated decisions required to facilitate ongoing and pipeline developments.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield

Deadline for Report: 27/03/26

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Housing and Communities

Contact Details: Pauline Stuchfield, Director of Housing and Community Services

pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Soft engagement has commenced with the marketplace to ensure the report responds to feedback from recent procurements and developments.

Consultees:
House building providers/developers
Specialist advisers.

Consultees:

Background Documents: Housing Delivery Programme Procurement Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/04/26

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/04/26

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Christmas Market Operating Hours

Description: Members agreed a strategic approach to city centre events in March 2025 Executive, including maintaining a wide variety of events, and implementing measures over the short medium and long term to improve the accessibility of the City Centre at these times.

Members asked for further work to be undertaken around the operating hours of the Christmas Market as part of this package of measures. This report explores options and recommends a preferred approach on the basis of accessibility improvements, economic and financial impact, security implications and operational effectiveness.

This work is in the context of forthcoming consultation of a permanent ATTRO, recommended by North Yorkshire Police (NYP) and which has emerged as a crucial consideration in the planning of all city centre events. The Executive will be asked to:

Consider options around the hours and days of operation of the Christmas Market and the broader implications of these.

Agree an approach to the 2026 Christmas Market hours and days of operation, and any associated measures required in order for this to be implemented.

Background information

4th November 2025 Executive report and annexes (item 161) Agenda for Executive on Tuesday, 4 November 2025, 4.30 pm

7th October 2025 Executive report and annexes (item 145) Agenda for Executive on Tuesday, 7 October 2025, 4.30 pm

3rd March 2026 Executive report and annexes (item 10)

<https://democracy.york.gov.uk/ieListDocuments.aspx?CIId=733&MIId=15182&Ver=4>

Wards Affected: All Wards

Report Writer: Ben Murphy

Deadline for Report:

27/03/26

Lead Member: Leader of the Council and Executive Member for Policy, Strategy and Partnerships

Lead Director: Director of City Development
Contact Details: Ben Murphy, Head of City Development, Garry Taylor, Director of City Development
ben.murphy@york.gov.uk, garry.taylor@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations:

Process: The work has been informed by ongoing dialogue with key city centre stakeholders including Make it York, the BID, the Tourism Advisory Board, North Yorkshire Police, Safety Advisory Group representatives, and Council Officers including Access Officer.

The work forms part of a wider and ongoing dialogue with these and other parties, further discussion with York Access Forum and Disability Rights Forum specifically is planned as part of the report preparation process.

Consultees:

Background Documents: York Christmas Market Operating Hours

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/26

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 28/04/26

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received during the Statutory Consultation for the proposed amendments to the York Parking, Waiting and Stopping Traffic Regulation Order (TRO)

Description: To consider the representations received from residents, ward councillors and stakeholders during the Statutory Consultation period. The Executive Member will be asked to consider the representations received from residents and ward councillors, and to approve the officer recommendation within the report.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Dringhouses and Woodthorpe Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Without Ward; Holgate Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: Geoff Holmes, Traffic Projects Officer

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The proposed amendments to the TRO were advertised locally with Notices of Proposal placed on lampposts, advertisement in the press and hand delivered letters to properties adjacent to the areas of the proposals. The proposed amendments were also sent to Ward Councillors, Parish Councils and all other relevant stakeholders.

Consultees:

All residents and relevant stakeholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/06/26



FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 28/04/26

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Statutory Consultation for 'No Waiting' Restrictions on Dennings Mews

Description: The report reviews the representation received in response to the statutory consultation for a proposed amendment to the Traffic Regulation Order (TRO). The proposed amendment to the TRO was to introduce 'No Waiting' at any time restrictions on Dennings Mews following the redevelopment of area. The Executive Member will be asked to consider the consultation responses received during the statutory consultation period for the amendment to the TRO.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Advertisement of Notice of Proposal on street and in a locally circulated Newspaper. The local Ward Cllrs received notification of the proposal and were asked to comment on the Consultation.

Consultees:

The Consultees were Ward Cllrs and the Statutory Consultees (police, fire, ambulance, road haulage association, freight transport). The development is not complete, so no residents in the area at the moment.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/06/26

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 05/05/26

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Energy Independence

Description: Set out CYC's approach to supporting energy independence for the city, including progress to date and planned projects. The Executive Member will be asked to support the ambition for energy independence and delegate authority to Officers to accept grant funding and enter into contracts that support this ambition.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of City Development

Contact Details: Shaun Gibbons, Head of Carbon Reduction

shaun.gibbons@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Internal consultation with Climate Change and Natural Capital Programme

Consultees: Non statutory – Northern Powergrid, Great British Energy, Y&NY Combined Authority

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/06/26